St Mark’s Church, Broomhill & Broomhall

Annual Meetings

Minutes of the meeting held on 29 April 2018 at 11:15 am.

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|  | **Meeting of the Parishioners** |
|  | **Present:** Margaret Ainger, Emily Ansell, Mark Ansell, David Armstrong, Sarah Armstrong, Stuart Bennett, Philip Booth, Maureen Bownas, John Bramley, Cicely Chibnall, Helen Cottrell, Tom Cottrell, Judith Crawshaw, Julie Dignam, Bruce Edmonds, Kim Edmonds, Hazel Elliott-Kemp, Simon Ennals, Carole Forde, Joe Forde, Margot Fox, Sarah Frost, Doreen Godden, Roy Godden, Martin Godley, Pam Gould, Mark Greengrass, John Hall, Rachael Hand, Kathy Harbord, Helen Hillman, John Hillman, Michael Hunt, Pat Hunt, Rosie Hunt, Linda Kirk, Elizabeth Larminie, Gordon Lentell, Claire Little, Geoff Marston, Shelagh Marston, Diana Merrills, Michael Miller, Pauline Miller, Miranda Myers, Alice Newitt, Sandra Newton, Mabel Padfield, Jane Padget, Judith Pitchforth, David Price, Judith Price, Jack Powell, Jennifer Powell, Tanya Ralph, Judy Robinson, Rosalind Rogerson, Carol Rowe, David Ryder, James Ryder, Mary Jane Ryder, Peter Ryder, Eve Saunders, Renate Smith, Charles Stirling, Juliet Storey, Joan Story, Robin Story, Mary Tattersall, Briony Tayler, Richard Taylor, Maureen Whitebrook, John Whitmill, Peter Whitmill, Susan Whitmill, Jonathan Williamson, Michael Willis**Clergy Present:** Revd Sue Hammersley (chair), Revd Sarah Colver, Revd Shan Rush, Revd Lynn Pocock |
| **1** | **Welcome** |
|  | Sue Hammersley welcomed everyone to the Annual meetings. |
| **2** | **Appointment of Clerk to the meetings** |
|  | The appointment of Juliet Storey as Clerk was agreed unanimously. |
| **3** | **Apologies**  |
|  | Apologies were received from Fleur Bayley, Michael Bayley, Rob Wilks, Peter Fisher, Helen Fisher, Anne Padget, Helen Orton, Cath Williamson. |
| **4** | **Approval of Minutes from last meeting of parishioners, 23 April 2017** |
|  | The minutes of the last meeting held on the 23 April 2017 were agreed as a true record with the following amendment.To note that* Jonathan Williamson was present at both meetings.
* Cath Williamson will continue as Deanery Synod Representative.
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| **5** | **Churchwardens Remarks** |
|  | Philip Booth expressed his gratitude to Pat as Church Warden and Sarah and Sue as clergy and all those in the congregation who make the church such a vibrant community. He noted that perhaps the most exciting thing to have happened this year was the three legacies which have enabled us to do things to support the mission of the church. They have also brought about a great sense of responsibility. A legacies group was set up to look at how best to spend the money. An enormous amount of work has been done on the five projects which have been agreed on. * Buying a house for a young person leaving the care system – an offer has now been made on a house in Southey Green and completion of the sale is expected by the end of the summer.
* Youth development worker – the CHYPS group has done a scoping exercise for this role and have now come to the view that the most appropriate role will be an officer to work with families and younger children.
* Contributing to the purchase of the John Piper Sketch of the west window. Museums Sheffield are now in a position to buy the sketch. There will be an event in the autumn for the sketch to be shown at church.
* Audio-visual improvements project is also underway. New equipment should be in place over the coming months.
* Refurbishment of the Upper room is also underway.
* Investment of part of the remaining money to create an income stream to maintain these and other activities.

The two churchwardens have regular meetings every 4-6 weeks with the clergy to talk about how things are going in the church. These have been working very well.The City Council has finally imposed parking restrictions on the crescent. |
| **6** | **Election of Churchwardens** |
|  | Pat Hunt and Philip Booth were elected unanimously as churchwardens.Sue H thanked both Pat and Philip for standing again. |

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|  | **Annual Parochial Church Meeting** |
|  | **Present:** Margaret Ainger, Emily Ansell, Mark Ansell, David Armstrong, Sarah Armstrong, Stuart Bennett, Philip Booth, Maureen Bownas, John Bramley, Cicely Chibnall, Helen Cottrell, Tom Cottrell, Judith Crawshaw, Julie Dignam, Bruce Edmonds, Kim Edmonds, Hazel Elliott-Kemp, Simon Ennals, Carole Forde, Joe Forde, Margot Fox, Sarah Frost, Doreen Godden, Roy Godden, Martin Godley, Pam Gould, Mark Greengrass, John Hall, Rachael Hand, Kathy Harbord, Helen Hillman, John Hillman, Michael Hunt, Pat Hunt, Rosie Hunt, Linda Kirk, Elizabeth Larminie, Gordon Lentell, Claire Little, Geoff Marston, Shelagh Marston, Diana Merrills, Michael Miller, Pauline Miller, Miranda Myers, Alice Newitt, Sandra Newton, Mabel Padfield, Jane Padget, Judith Pitchforth, David Price, Judith Price, Jack Powell, Jennifer Powell, Tanya Ralph, Judy Robinson, Rosalind Rogerson, Carol Rowe, David Ryder, James Ryder, Mary Jane Ryder, Peter Ryder, Eve Saunders, Renate Smith, Charles Stirling, Juliet Storey, Joan Story, Robin Story, Mary Tattersall, Briony Tayler, Richard Taylor, Maureen Whitebrook, John Whitmill, Peter Whitmill, Susan Whitmill, Jonathan Williamson, Michael Willis**Clergy Present:** Revd Sue Hammersley (chair), Revd Sarah Colver, Revd Shan Rush, Revd Lynn Pocock |
| **1** | **Apologies** |
|  | As above |
| **2** | **Approval of Minutes of the last APCM, 23 April 2017** |
|  | The minutes of 23 April 2017 were approved as a correct record.  |
| **3** | **Presentation of the Electoral Roll** |
|  | Peter Ryder presented the Electoral Roll to the meeting and encouraged everyone to sign themselves onto the roll.  In 2017-18 the Roll had 204 people on it, these were made up of: 160 non-resident 44 in Parish14 left  17 joined |
| **4** | **Appointment of Tellers** |
|  | This was not required since there were no elections. |
| **5.** | **Election of Lay Members to the PCC**  |
|  | Thirteen nominations had been received prior to the meeting for 13 places as follows:

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| **Nomination** | **Proposed** | **Seconded** |
| Mark Ansell | Peter Ryder | David Anson |
| David Armstrong | Richard Taylor | David Ryder |
| Rosie Hunt | Mark Ansell | Nicola Woods |
| Diana Merrills | Briony Tayler | Rosie Hunt |
| Sandra Newton | Briony Tayler | Rosalind Rogerson |
| Jane Padget | Tanya Ralph | Anna Ryder |
| Anna Ryder | Tanya Ralph | Michael Hunt |
| David Ryder | Patricia Hunt | Sandra Newton |
| Juliet Storey | Elizabeth Ilsley | Katherine Harbord |
| Briony Tayler | Rosalind Rogerson | Gill Macgregor |
| Michael Waring | Judith Robinson | Pat Hunt |
| Jonathan Williamson | Cath Williamson | Sandra Newton |
| Michael Willis | Helen Gregory | Pat Hunt |

It was agreed unanimously to elect all 13 proposed nominations to the PCC.Sue H thanked all those who have agreed to serve on the PCC.  |
| **6.** | **Appointment of CTBB (Churches Together Broomhall and Broomhill) Executive Representatives**  |
|  | Rob Wilks has agreed to represent St Marks.Sue asked for any other volunteers to talk to her if interested in taking on this role. CTBB covers the work of St Mark’s, The Beacon, Broomhill and St Andrew’s and joint projects. |
| **7.** | **Appointment of Assistant Wardens and Night Service Wardens** |
|  | Three assistant wardens have been appointed for the 10am Service: Dilys Noble, Martin Godley, Rick HughesThe following have been confirmed as Night Service Wardens:David Anson, Kathy Baillie, Anna Bellamy, Greg Musker-Sherwood, Chris Ware and Donna YeatesSue H expressed her thanks to all of these people. |
| **8.** | **Treasurer’s Report**  |
|  | David Ryder thanked Judith Pitchforth for her work as assistant treasurer and Peter and Susan Whitmill who count and bank the money from collections every week.David then noted that the Annual Accounts for the year ended 31 December 2017 were presented to and approved by the PCC on 22 April 2018 and approved by the independent examiner on 24 April 2018. David then highlighted the main features of the Accounts as summarised in the Annual Financial Report that is included within the Annual Report and also at the front of the Annual Accounts. He reported that as at the 31 December 2017 the General Fund balance carried forward was £42,387 and the total balance across all funds was £730,421 (including the General Fund) of which £328,777 was unrestricted cash reserves (including £230,000 of legacy monies). David then referred to the 2018 Budget and the outcome from the last Pledge Sunday, which after taking into account lost givers, was unfortunately disappointing. However because of the level of accumulated reserves brought forward from 2017 he noted that overall the Church’s finances were presently secure but that a strategic review would be carried out over the next year to consider further income generation and expenditure levels going forward.At the end of David’s presentation the following questions were asked:* Robin Story enquired if St Mark’s still had an investment in Sheffield Credit Union? David confirmed that a deposit account with a balance of £10,448 is held with Sheffield Credit Union as part of the Church’s fabric reserves.
* Michael Miller asked David whether he thought the Church’s income had increased in real terms in the last 22 years he had been treasurer? David noted that there has been significant growth in the Church as an operation over that time and so the costs have certainly increased by more than inflation, as has the income necessary to fund the costs.
* Judy Robinson enquired if the Church pays the Living Wage? David confirmed that the Church does pay at and above the Living Wage and that its employee’s rates of pay are reviewed each year as part of the budgetary process to ensure that they comply with the Living Wage rate levels.

Sue H thanked David for the care he has taken for all his work as treasurer over the last 22 years and the way he has made the finances accessible for all. The statement of finances were accepted.It was noted that David has been planning for some time to step down as treasurer. Going forward, the role of treasurer is formally elected by the PCC when they first meet in May. In the meantime David Armstrong has agreed to take on the role.Pat Hunt also thanked David for all his work as treasurer and for his wise and visionary financial leadership over the past 22 years and presented him with a gift from the whole congregation. David thanked everyone for their warm words and gifts and spoke about his time as treasurer. |
| **9.** | **Appointment of Independent Examiner** |
|  | David Ryder proposed to appoint Julie Holderness again, a partner of Roddis, Taylor & Robinson, Chartered Accountants as the Independent Examiner. This was seconded by David Armstrong.This was accepted unanimously. |
| **10.** | **Matters Arising from Annual Report** |
|  | Sue H talked about the work of the Deanery and Mission Partnership. St Mark’s is part of a larger grouping with St Johns Ranmoor, St Timothy’s Crookes, St Marys’ Walkley, and The Vine Upperthorpe and Netherthorpe. There have been a number of clergy vacancies within this group but recruitment is now under way. Sue expressed her thanks to Kim Willis for the time she has put into supporting the work of this partnership. She is now not able to continue on the Deanery synod. Those who are interested in representing the church in this way, please talk to Sue.Sarah C noted that in addition to Duncan Lennox taking on the role of Safe Church officer, Helen Gregory has stepped back as Domestic Abuse officer; Jane Padget has agreed to take on this role.Sarah also noted all the work that Sarah Jenkins does behind the scenes for DBS checks and recruitment and thanked her for her work.All policies on safe church, including domestic abuse, will be reviewed over the summer.The Annual Report was received and contributors thanked. |