

**The Parish Church of St Mark Broomhill & Broomhall
Annual Parochial Church Meetings
28 April 2024**

Minutes of the meeting held in Church and via Zoom on 28 April 2024 at 11.08am.

	Meeting of the Parishioners
	<p>Present: - Margaret Ainger, Sarah Armstrong, David Armstrong, Fleur Bayley, Michael Bayley, Maureen Bownas, Arthur Button, Richard Carwardine, Cicely Chibnall, Julie Dignam, Tony Dignam, Sarah Duggan, Carole Forde, Joseph Forde, Margot Fox, Sue Godley, Martin Godley, Frances Gray, Rebekah Hampson, Rachel Heginbotham, Jenny Hide, Richard Hide, Helen Hillman, Michael Hunt, Rosemary Hunt, Patricia Hunt, Jane Keeling, Linda Kirk, Penelope Lasko, Roger Lasko, Anne Lasko, Gillian MacGregor, Jane Marr, Richard Martin, Jennifer Martin, Michael Miller, Pauline Miller, Patricia Morgan, Brian Nelson, Sandra Newton, Dilys Noble, James Oliver, Anne Padget, Jane Padget, Amanda Pilkington, David Price, Judith Price, Kathryn Redfearn, Rosalind Rogerson, Anna Ryder, Peter Ryder, David Sanderson, Evelyn Saunders, Robin Saunders, Charles Stirling, Briony Tayler, Richard Taylor, Zoe Varcoe, Rachel Vedder, Robyn Vesey, Christopher Ware, John Whitmill, Laura Woodbury, Paul Woodbury, Alan Yearsley,</p> <p>On Zoom: Andrew Perrins, Anne Lawton, Duncan Lennox, Geoffrey Marston, Shelagh Marston, Maria Oliver, Syliver Habumugisha, Wendy Maas, Alice Newitt</p> <p>Clergy Present: Revd Shan Rush (on Zoom), Revd Dr Beth Keith.</p>
1	Welcome
	James Oliver (churchwarden) chaired the annual meeting of parishioners and welcomed everyone to the meeting.
	Appointment of Clerk to the meetings
	The appointment of Rebekah Hampson as Clerk was agreed unanimously and James Oliver thanked Bekah.
2	Apologies
	Apologies were received from: Jonathan Williamson, Catherine Williamson, John Hillman, David Ryder, Mary-Jane Ryder, Mark Newitt and Renate Smith. Katherine Tattershall also sent in her apologies, she is intending to stand for PCC but is unwell today.

3	Approval of Minutes from last meeting of parishioners, 23rd April 2023
	The minutes of the last meeting held on the 23/04/23 were agreed as a true record.
4	Churchwardens Remarks (including update on vacancy)
	<p>Dilys Noble thanked all those who help St Mark's to be a welcoming church. She endorsed the Annual report as a document showing the ways we are striving to be an inclusive church. She thanked all those who had made contributions in writing the report, and the various contributions to the ministry of the church. Some aspects of the report have been used as part of the parish profile. Dilys encouraged the church to trust God to steer us in the next chapter in finding a new vicar.</p> <p>Dilys offered thanks to Beth and Shan, thanking them for doing a great job of steering the church during the interregnum.</p> <p>James Oliver added his thanks to PCC and staff of St Mark's.</p>
5	Election of Churchwardens
	<p>Beth Keith thanked James and Dilys, explaining how much extra work they had to cover during vacancy and in the planning for the new incumbent.</p> <p>James Oliver stood for churchwarden, and was proposed by Maureen Bownas, and seconded by Joseph Forde.</p> <p>Dilys stood for churchwarden and was proposed Briony Tayler, and seconded by Joseph Forde.</p> <p>Both were unanimously affirmed in their roles as churchwardens.</p> <p>Beth Keith thanked both for standing again and the meeting offered them both a round of applause.</p>

	Annual Parochial Church Meeting													
	Present: - As above													
1	Apologies: - Apologies were received as above.													
	Approve Minutes of the last APCM, 23rd April 2023													
	The minutes of the last meeting held on the 23/04/23 were agreed as a true record with the amendment that Robyn Vesey is recorded previously as Diocese synod and should be Deanery Synod. The minutes were agreed unanimously.													
3	Presentation of the Electoral Roll (Peter Ryder)													
	<p>Peter Ryder presented the electoral roll, making the following points. He encouraged people to be on the roll, as it allows you to vote in meetings, to be on PCC, and vote for those on PCC. The number of individuals on the electoral roll also affects how many places we can have on PCC with a larger roll resulting in a larger PCC.</p> <p>This year 14 individuals were removed from the roll and 14 individuals were added to the electoral roll. We had a total of 178 individuals on the electoral roll last year and so this has stayed at 178 individuals. Of these, 21% individuals reside in the parish and 79% reside outside of the parish.</p> <p>The roll was fully revised in 2019 and so is due to be restarted in 2025.</p> <p>James Oliver thanked Peter Ryder for his work on the electoral roll.</p>													
4	Appointment of Tellers (if needed)													
	This was not required as there were no elections.													
5	Election of Lay Members to the PCC													
	12 nominations had been received prior to the meeting for 12 places as follows:													
	<table border="1"> <thead> <tr> <th>Nomination</th> <th>Proposed</th> <th>Seconded</th> </tr> </thead> <tbody> <tr> <td>Jane Padget</td> <td>Frances Gray</td> <td>David Ryder</td> </tr> <tr> <td>Nana Nyarko</td> <td>James Oliver</td> <td>Anne Padget</td> </tr> <tr> <td>Joy Straits</td> <td>Briony Tayler</td> <td>Jean Baxter</td> </tr> </tbody> </table>		Nomination	Proposed	Seconded	Jane Padget	Frances Gray	David Ryder	Nana Nyarko	James Oliver	Anne Padget	Joy Straits	Briony Tayler	Jean Baxter
Nomination	Proposed	Seconded												
Jane Padget	Frances Gray	David Ryder												
Nana Nyarko	James Oliver	Anne Padget												
Joy Straits	Briony Tayler	Jean Baxter												

Briony Tayler	James Oliver	Dilys Noble
Rachel Heginbotham	Sarah Armstrong	Helen Cotrell
Bekah Hampson (secretary)	Dilys Noble	James Oliver
Boyd Morgan	Dilys Noble	James Oliver
Katherine Tattershall	James Oliver	Dilys Noble
Mike Hunt	Fleur Bailey	Mary-Jane Ryder
Amanda Pilkington	Dilys Noble	Rosie Hunt
Martin Godley	Joseph Forde	David Price
Frances Gray	David Price	Charles Stirling
Other members of the PCC		
James Oliver (warden)		
Dilys Noble (warden)		
Chris Ware (deanery rep/ synod)		
Robyn Vesey (deanery rep/ synod)		
David Armstrong (Diocesan Rep and treasurer)		
Beth Keith (clergy ex officio and Diocesan Rep)		
Shan Rush (clergy ex officio)		
Anne Padget (licensed reader ex officio, annual appointment)		

James Oliver declared the nominees were elected, and the meeting attendees showed their appreciation with applause.

There are a total of 20 people able to attend the PCC meetings with 12 nominees and a further 8 people that are ex-officio or have permission to attend due to their other roles (churchwarden, licensed minister, Deanery or Diocesan Reps)

James thanked all those who have offered to serve on the PCC.

6	Members of Deanery Synod and Diocesan Synod
	Robyn Vesey and Chris Ware are still in their 3 year election period and are happy to continue in the role of Deanery Synod Representatives.
7	Treasurer's Report & Presentation of 2022 Accounts
	<p>David Armstrong (Treasurer) presented the Accounts noting that they are available on the website. He talked through the main points including an easy-to-follow explanation of different types of funds, the surplus/ deficit from last year's accounts and the pressures on this year's finances. He explained how expenditure was broken down and what decisions had been made to balance the budget. He explained that the PCC had agreed to a deficit budget for 2024.</p> <p>Over the last few years legacies have brought in additional money, which has been spent on developing the music ministry and also the children and families ministry, initially supporting the salaries of our staff. This year, we increased the associate priest's hours to full time (to help cover the vacancy) and had previously bought a flat used by Roundabout (a local youth housing charity, providing accommodation).</p> <p>David explained why St Mark's use CCLA to make investments, noting that they invest in ethical companies.</p>
	<p>a. Any questions/comments</p> <p>Margret Ainger noted how little we spend on achieving so much, 'I am amazed for how much we do'. She offered thanks to all.</p> <p>The electricity bill is far lower this year, and good to see less electricity usage from an environmentally friendly perspective, and the benefit of solar panels.</p> <p>David Price asked - Do the current financial pressures and increase in prices factor into St Mark's budget and how does it affect us? David Armstrong replied: We have fixed electricity tariffs and so we have been protected a little from price increases. Things cost more and we have increased staff salaries, and we have factored this into the budget.</p> <p>Briony Tayler noted that we are very fortunate to have many people with expertise that are willing to do small, medium and large jobs (eg in maintaining the building) that save St Mark's a significant amount of money.</p> <p>Roger Lasko noted that there has been a reduction of £~19,000 to the Diocese. Roger expressed his sadness about this and asked how this affects the churches in poorer areas of the Diocese, and asked for clarity on the PCCs thinking on this.</p>

	<p>David Armstrong replied: In trying to make our income and expenditure match, we looked at how we could increase our income and decrease our expenditure. One of the ways we could do this was to reduce our giving to the Diocese. We do give a full parish share to the Diocese, and in previous years have been giving additional amounts on top of this. We also now support parishes - for example St Mary's, - where the incumbent and other clergy from St Mark's give significant time and support. Sue Hammersley (previous vicar) was also giving support to St Cuthbert's Firvale, and in this way supporting churches directly. In making the decision to give less to the Diocese the PCC had an in-depth discussion about the common fund and the effects of the drop on other churches, and the ways we have been supporting churches directly.</p> <p>David also noted that the Diocese is millions of pounds in deficit, and their financial planning is based on hoped for changes in the national church, resulting in the redistribution of money from historic assets. David noted that the reduction of our giving makes minimal impact to how money is spent in poorer parishes. He also noted that over the years St Mark's have given more than asked for and we are now giving more in line with what is expected.</p> <p>Anna Ryder noted that during her time on PCC, she had supported giving extra money to the Diocese to support other parishes. But was increasingly concerned about what the Diocese was doing, and supported the PCC in their decision.</p> <p>James Oliver mentioned that Sue Hammersley had emphasised the importance of giving to the Diocese and giving in a range of ways. James Oliver thanked David Armstrong for his calm and professional approach to being treasurer.</p> <p>David presented the accounts to the meeting, these were seconded by Peter Ryder and unanimously agreed by the meeting. The meeting thanked David for his work on the accounts.</p>
8	Appointment of the Independent Examiner
	<p>David Armstrong proposed Julie Holderness, a partner of Roddis Taylor Robinson, Chartered Accountants, as the Independent Examiner for the 2024 Accounts. This was seconded by Briony Tayer. This was accepted unanimously.</p>
9	Report from staff (staff and safeguarding)
	<p>Beth Keith reported that overall things are going well during the vacancy. She noted that transitions can be tricky times and whilst we missed Sue not being with us, the earlier experience of sabbatical last year had helped us be better prepared, and we started the vacancy confident on how we could work together.</p>

	<p>David continues to lead the music from strength to strength with an increase in choir numbers which we are very thankful for.</p> <p>Hannah leads children's work. Over the past year, we have grown to 42 children under 10, and 12 children aged 11-17. We have 16 volunteers but there is space for more help.</p> <p>Duncan, Kath, and Hannah do a great job in supporting safeguarding, with training administration and recruitment of volunteers, and we are very thankful for their work and care with this.</p> <p>The students and young adults' group continues to grow. Beth thanked Bethany Leake and Seth Roberts who lead this.</p> <p>Zoe Varcoe, Tim Moore and John Whitmill keep the church and open and welcoming space during the week. Renting out the space enables this, and brings in an important and growing income stream. Beth thanked them for all their work behind the scenes.</p> <p>Beth thanked Shan Rush for her ministry, wisdom, and support. The meeting offered thanks and applause to Shan.</p> <p>Beth noted that we are a growing church, and noted some of the challenges that go with the growth we are experiencing, as we look forward to the next season at St Mark's.</p>
<p>10</p>	<p>Presentation of the Annual Report</p>
	<p>James Oliver thanked everyone who submitted a report this year, and for all the ministry that was represented in the report. He noted that it has been helpful to use this as he and Dilys Noble put together the Parish Profile, which is used to advertise for a new incumbent.</p> <p>James thanked Zoe Vacoce for bringing together the report and all applauded.</p> <p>Questions/comments Alan Yearsley asked for an update on the vacancy?</p> <p>James replied by explaining that he and Dilys Noble are St Mark's parish reps and working alongside St Mary's Walkley to prepare the parish profile and job / role description, with both PCC's due to attend a Section 12 meeting on the 7th May 2024 for approval. We aim to interview by mid-July (before holiday period). The Church Burgesses who are our Patrons are involved too. The interview panel will include representatives from St Mark's, St Mary's, the Diocese, and the Patron.</p> <p>Pat Hunt noted that it is a really important moment when we appoint a new incumbent. She noted other developments in the wider church (such as the progress of Prayer of Love and Faith), and the importance of St Mark's retaining its liberal and inclusive ethos. She noted the importance of getting</p>

	<p>the right candidate for St Mark's and urged the church not to rush into making an appointment if the appropriate candidate is not available.</p> <p>James thanked all involved in making the report. The report was presented for endorsement, proposed by Michael Miller, seconded by Fleur Bayley and accepted unanimously.</p>
11	Churchwardens' Closing Remarks
	James Oliver reiterated his appreciation to the church and thanked all for their involvement in today's meeting.
12	Closing Prayers were led by Beth Keith

The meeting ended at 12.16pm.